



2009-2010

*Lower School*

*(Kindergarten – 5<sup>th</sup> Grade)*

PARENT/STUDENT HANDBOOK

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# SEACOAST CHRISTIAN ACADEMY

## MISSION STATEMENT

To provide a Christ-centered education, focusing on the whole student, the body, the mind, and the spirit, as an instrument to serve God; assisting students to develop a love relationship with God and equipping them academically so that they will be disciple-makers who will impact generations to the glory of God. (Romans 12:2)

## STATEMENT OF FAITH

- † We believe the Bible to be the inspired, infallible, authoritative Word of God.
- † We believe that there is One God, eternally existent in Three Persons: Father, Son and Holy Spirit.
- † We believe in the deity of our Lord Jesus Christ, His virgin birth, His sinless life, His miracles, His vicarious and atoning death through His shed blood, His bodily resurrection, His ascension to the right hand of our Father and His personal return in power and glory.
- † We believe that, for the salvation of lost and sinful man, there is only one way and that is to be born again spiritually by making Jesus Christ one's personal Lord and Savior.
- † We believe in the resurrection of both the saved and lost; that they are saved unto the resurrection of life and lost unto the resurrection of damnation.
- † We believe in the spiritual unity of believers in our Lord Jesus Christ.
- † We believe in the present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a Godly life.
- † We believe in the biblical view of marriage as originated in the Garden of Eden in Genesis 2:24, "Therefore a man shall leave his father and mother and be joined to his wife, and they shall become one flesh." We believe that there is no biblical basis for same-sex marriages as stated in Romans 1:26-28, and such a practice is a threat to the family and moral society

*Romans 5:1 - "Therefore, since we have been justified through faith, we have peace with God, through our Lord Jesus Christ, through whom we have gained access by faith into this grace in which we now stand."*

# PHILOSOPHY

Seacoast Christian Academy desires to be Christ-centered and Biblical. The purpose of the school is:

- To establish a firm belief in the Bible as God's Word.
- To establish a firm belief and love for Jesus Christ, the Son of God (Psalms 51:10).
- To prepare for the fulfillment of God's will in the lives of the students and staff.
- To build Christian character.
- To develop patriotic citizens.
- To maintain high academic standards.
- To achieve a discipline that will adhere to high moral and ethical principles.
- To develop good habits for healthy living.
- To train for future Christian leadership (Romans 12:2).
- To find a sufficiency in self, through Christ, which will produce a happy, well adjusted life.
- To develop God-given talents in the Arts to be an expression of the heart of God in the earth. (I Corinthians 6:19)

Instruction can best occur in an environment that is conducive to learning. Effective instruction requires good order and discipline--absence of distractions, friction, and disturbances that interfere with the effective functioning of the student, class, and school. A friendly, yet business like atmosphere, in which students and school personnel work cooperatively toward mutually recognized and accepted goals, embodies effective instruction.

As each student progresses, it is reasonable to assume that an increase in age and maturity will result in his assuming greater responsibility for his actions. The differences in age and maturity will require different types of disciplinary action. However, the procedures identified will apply to all students in all grade levels.

# EDUCATIONAL OBJECTIVES

***For the spiritual and moral growth of students, the school should seek to help parents fulfill their Biblical responsibility:***

1. To teach students that the Bible is the inspired and infallible Word of God and to help them develop attitudes of love and respect for It.
2. To teach students the basic doctrines of the Bible.
3. To lead students to a personal decision to accept Jesus Christ as Savior and Lord.
4. To teach students that development in the Christian life is fostered by fellowship with God through Bible reading and prayer and by fellowship with other believers.
5. To help students desire to do the Will of God daily as revealed in the Bible and by the Holy Spirit.
6. To give students an understanding of the Christian's place in the body of Christ and give instruction and encouragement in evangelism.
7. To help students develop a Christian world view by integrating life and studies with the Word of God.

***For the social and personal development of students, the school should aim to support parents in helping students:***

1. To understand that each one is a special creation of God, and that God has given time and talents to be used for His honor and glory.
2. To learn that it is virtuous to demonstrate love and respect for all persons regardless of who they are, because they are all special creations of God.
3. To become responsible, dependable, and contributing members of society, who realize their need to serve others.
4. To develop a proper Biblical attitude toward marriage, sex, and the family.
5. To know that one's body is the temple of God, and that God wants the student to have clean health habits and use the body wisely.
6. To obtain a proper perspective on material possessions and on the use of these for the glory of God.
7. To develop self-discipline and self-responsibility based upon respect for and submission to God and all other properly constituted authority.

***For the intellectual and academic growth of students, the school should endeavor:***

1. To train students to evaluate all subject matter according to truth found in God's Word.
2. To promote high academic standards, encouraging students to use their God-given potential and work heartily for the Lord.
3. To work with students at a level appropriate to their development and ability, recognizing the uniqueness of each student as created by God.
4. To assist students to see that their total being, including their mind and learning, is an instrument to serve God.
5. To teach basic facts, concepts, and skills necessary for further education and subsequent experience by:
  - a. Teaching and encouraging good study habits.
  - b. Training students in the development of effective communication skills in the area of reading, writing, speaking, and listening.
  - c. Introducing students to the fundamentals of independent research, critical thinking , logical reasoning, and enjoyment of learning.
  - d. Helping students to use their talents creatively and resourcefully and to develop an appreciation for the talents of others.
6. To assist students to develop the capacity to understand people, including those of other national, ethnic, and social groups.
7. To teach responsible citizenship, preparing students to become participating members of society, with respect for our legacy of freedom, proper submission to authority, and the determination to uphold God's standards.
8. To aid students in the interpretation of international events as under God's sovereignty and ultimate authority.
9. To produce an understanding of and appreciation for God's world, an awareness of man's role in his environment, and his God-given responsibility to use and preserve it properly.

***Working with school families, the school should desire:***

1. To assist parents in instructing their children to lead Godly, Christ-centered lives.
2. To provide parents with resources regarding Christian family living.

3. To foster consistency, cooperation, and communication between the home and school.
4. To help parents understand the purposes and programs of the school and encourage them to be actively involved in the life of the school.
5. To seek parental input on important school issues.
6. To encourage parents and students to attend and become involved in a local, Bible-believing church.

# GENERAL INFORMATION

## Admissions/Withdrawals

Acceptance to Seacoast Christian Academy is granted to those students of any race, color, and national or ethnic origin who demonstrate a sincere desire to have a Biblically-based education and who meet the requirements of entrance. Prospective students, grades seven through twelve, will be interviewed by the Administration. A letter of recommendation is required from a youth pastor and/or principal/guidance counselor.

A student is admitted to Seacoast on the basis of his/her former record, available space, and an entrance examination for proper placement. The student will be invited to re-admit for the following school year on the basis of academic progress and his/her disciplinary record.

**All students are admitted conditionally on a nine-weeks trial or probationary period.** If the student fails to make acceptable progress, or does not adjust to the program of the school, the parents will be expected to give additional help at home, or find suitable tutoring. The school reserves the prerogative to place the student in a lower grade, if it is deemed necessary. **A student may be asked to withdraw, if it is agreed upon by the teacher(s) and Administrator that he/she might be more successful in another environment.**

As a private institution, Seacoast Christian Academy reserves the privilege of setting and maintaining its own standards for student conduct, dress, and scholarship. The school maintains the right to refuse admittance to anyone who fails to meet entrance requirements. It also maintains the right to suspend or expel any student who violates the standards herein.

Seacoast Christian Academy's biblical role is to work in conjunction with the home to mold students to be Christlike. On occasion the atmosphere or conduct within a particular home may be counter or in opposition to the biblical lifestyle the school teaches. This includes, but is not necessarily limited to, sexual immorality, homosexual sexual orientation, or inability to support the moral principals of the school. In such cases, the school reserves the right, within its sole discretion, to refuse admission of an applicant or to discontinue enrollment of a student.

Seacoast Christian Academy also reserves the right to refuse re-enrollment or ask for withdrawal of students or families who have demonstrated disharmony regarding purpose, objectives, standards, policies, rules, and regulations of the school.

SCA registration fee is non-refundable. Book fees are refundable up to two (2) weeks after the beginning of school for elementary classes only. A formal withdrawal must be filled out and signed by parent or guardian for accounts receivable to operate promptly and efficiently.

No grades or records will be issued on the day the student withdraws. Please allow 2 working days for this transaction.

***NOTE: It is the policy of Seacoast Christian Academy that its students must reside with their parent(s) or a legal guardian in order to remain in the school. This remains true even if the student has reached the age of 18.***

## **Enrollment Procedure**

### **SEACOAST CHRISTIAN ACADEMY DOCUMENTS CHECKLIST**

**The following items are to be on file at the office of Seacoast Christian Academy:**

1. Student Application (completed)
  - a. Birth Certificate (copy)
  - b. Student's Social Security Card (copy)
  - c. Recent Picture (original)
2. Copy of last 2 years' report cards, school conduct report/student discipline summary report, SAT/CTBS, FCAT, Current IEP ( if applicable), plus current year grades – letter of recommendation
  - a. Admissions test results & \$30 testing fee (if applicable)
3. Certificate of School Entry Health Examination
4. Certificate of Immunization
5. Emergency Medical Authorization Form (notarized)
6. Statement of Health History
7. Financial Commitment Agreement (Including completed payroll deduction agreement for employees)
  - a. Registration Fee
  - b. Book Fee
  - c. Tuition & other fees
  - d. Exhibit A
  - e. Automatic Tuition Payment Agreement
- 8 Tuition and Fee Schedule
- 9 Extended Day Care Registration Form
10. Copy of legal document showing authority as Guardian (if needed)
11. Student/Parent Pledge of Cooperation (signed)
12. Uniform Policy Acknowledgment (signed)

### **Accident, Illness and Medication**

The school is not permitted to administer any internal medication, including aspirin, without parental consent. All medication must be left with the school receptionist and must be in labeled bottles with specific instructions as to its use. The medicine will be dispensed to the student at the prescribed hour from the office. Students are not permitted to carry medication of any kind (not even aspirin). If medication is found on a student, the Administrator will be consulted to determine action. A note must be sent from the parent to the teacher if a student is to use cough drops. In the event a child becomes ill, he/she will be given proper attention, and the parent notified. In the case of a serious accident, parents will be notified immediately. If parents cannot be located, the school will call the physician designated on the enrollment application.

Students with a communicable illness with fever and/or diarrhea must be kept home for a minimum of 24 hours until the possibility of contagious infection is past. A note from the physician may be required for re-admittance. Students will be permitted to miss P.E. activities only with a note of explanation. A note from the physician may be required in some cases.

***NOTE: Conjunctivitis (pink-eye) is contagious without fever; thus, students should remain home until symptoms have disappeared.***

## **Accreditation**

Seacoast Christian Academy is fully accredited by the Association of Christian Schools International (ACSI), an authorized accrediting organization of the Florida Department of Education.

## **Athletics/Extracurricular Activities**

**Eligibility** S.C.A. is a member of the Florida Christian Athletic League. Participation in athletic/ arts and/or extracurricular activities/competitions (interscholastic) will require the student to maintain a minimum grade point average of 2.0 to meet the FCAL requirements. ILC students must maintain a 2.0 grade point average and have an attendance rate of 80%.

This will be a cumulative average of all academic subjects--including Bible. Students must also pass a minimum of five (5) academic subjects to be eligible to participate. Eligibility will be determined by the administration.

- Any student not maintaining the above requirements at progress reports or report cards will be immediately ineligible to play in games or participate in out of town activities. A student deemed ineligible will be allowed to attend practices. If grades are brought up within a two week period following progress reports or report cards will be allowed to play once grades have been posted by all the student's teachers.
- The following subjects/subject areas will not be considered for eligibility: P.E.
- All students are to pay a \$75.00 athletic fee before beginning a sport. Athletic fees will help cover the cost of gym rentals and athletic equipment.
- Students being home schooled may participate in the athletic program, if they have paid the athletic fee, registration fee, and the appropriate information is on file in the school office.
- Students participating in any sports program must show proof of medical insurance. Parents must sign a waiver releasing S.C.A. from any responsibility.

**Music** is provided as a resource class from grades Kindergarten – 5<sup>th</sup> grade. Students may also choose to take guitar lessons for a nominal fee. Parents will arrange for this activity with the guitar teacher

**Science Fairs** All students taking science courses may participate in our Science Fairs. With the help of his/her teacher, each student chooses a project in which he/she is interested. Recognition is given for the most outstanding project in each category.

**Spelling Bees** Students in grades 1 through 8 are eligible to compete at the ACSI Spelling Bees.

**Art** Students in grades K through 12 are eligible to participate in art class at least once a week for elementary and as scheduled for upper school students.

**Drama** Drama students will present dramatic productions during the school year during chapel and special assemblies. Elementary drama classes are held at least once a week and as scheduled for upper school students.

**Honor Clubs** Academically superior upper school students with leadership qualities will be invited to become members of the National Honor Society/Beta Club.

**Yearbook** Students will be trained to prepare and participate in the development of the school yearbook.

**Volleyball** Students in grades 6 through 12 may participate on the girls' volleyball team when available.

**Basketball** Students in grades 6 through 12 may participate on the girls' and boys' basketball teams, when offered.

**Baseball/Softball** Students in grades 6 through 12 may participate on the boys' baseball and girls' softball teams, when offered.

**Cheerleading** Students in grades 6 through 12 may participate on cheerleading squads and in local, state, and national cheerleading competitions, when available.

**Safety Patrol** Students in grades 4 and 5 may participate on the safety patrol, if selected by the faculty advisor.

**Soccer** Students in grades 6 -12 may participate on the soccer team when available.

**Flags** Students in grades 6-12 may participate in flags when available.

**Dance** Students in grades K-12 may participate in dance.

**Drama** Students in grades 3-12 may participate in drama.

***Some of the activities listed above may not be available every year, depending on the sponsors, coaches, transportation, etc. available.***

### **Attendance Policy**

Regular attendance is essential to the success of the student. The school schedule should be considered when planning visits, vacations, shopping, dental appointments, and other engagements.

1. Following any absence, students are to bring a written excuse from a parent stating the reason for the absence from school in order for the student to return to class and receive make-up work. The only acceptable excuse for absence will be illness, death in the immediate family, or scheduled doctor/dental appointments. If the student is not accompanied with a doctor note, the absence will be unexcused. **Please note, if a student is absent from school they are not permitted to attend any practices, games, and/or school events.**
2. A student may go out of town with his/her family. This must be pre-arranged through the school office and may not cause a student to exceed the absence rule as stated below. All academic work must be completed and turned in on the day the student returns to school. However, all quizzes, tests, examinations, and/or projects (major assignments) will be completed and turned in at the teacher's discretion.

3. Excuses are to be taken to the school office for approval; students will receive an admittance slip to class. Excused tardies include such unforeseen conditions such as a flat tire, wreck or sudden illness. Over- sleeping is not an excused tardy.
4. Parents must check students out through the school office whether arriving late or leaving school early during the school day. An unexcused tardy may warrant a call to the parent. Student must have a written parental permission if they are riding home with a driving student and leaving before the end of the day.
5. Seven (7) absences per quarter are permitted, but not to exceed eighteen (18) absences per school year. Exceeding the above limits could result in automatic failure for the grading period and/or school year. **Note: Only absences excused with a doctor's note will be excluded from the above limitations.** The above absence limitations will also be in effect for class/subject absences grades 7-12. **Three unexcused tardies equals one absence.**
6. Students entering the first period class after 8:00 A.M. will be considered tardy. When tardy, an admittance slip must be obtained from the office to be admitted to class.
7. Students leaving school before 12:00 noon or arriving at school after 12:00 noon will be counted absent for the entire day. Students in the upper school (7<sup>th</sup> – 12<sup>th</sup>) will be counted absent in each class they are not in attendance.
8. Students are expected to remain in school for review on mid-term exam days.

## **Awards**

Honor roll awards for academic achievement and P.E.P. awards, for participation effort and perseverance, are given at the end of each quarter. These awards are given in the chapel service the week following report cards. Several awards are given to excelling students and athletes at the end of each school year. The award ceremonies are exciting times for students as they are rewarded for the hard work . The **Athletic Banquet** is held in the spring to honor those participating in the athletic program. The **Awards Assembly** is held on an appropriate day in May to honor attendance and class performance.

## **Book bags/Lockers**

Students may bring book bags and 4<sup>th</sup> – 5<sup>th</sup> grade are assigned lockers. Book bags must be of standard size and without wheels. All book bags will be placed in lockers (4<sup>th</sup>-5<sup>th</sup>) or placed in the designated area of the classroom.

## **Change of Address/Telephone**

The school office must have the student's correct telephone number and home address on file at all times in case it is necessary to contact the home. Additionally, the school should have each parent's correct work telephone numbers. If a change in any of these occurs, please notify the school office promptly. All such information will be held in strict confidence.

## Computer Lab Rules

1. No faculty, staff member, or student may use the computer lab without first having signed an acceptable use policy statement and/or parent permission form.
2. All faculty and staff may use the computer lab. (See #1 above)
3. Students in grades 2 - 5 will only have access to the computer lab during scheduled training time(s) (See #1 above).
4. Visitors are not permitted in the lab unless accompanied by a faculty or staff member. Visitors are not permitted to use the computer lab for any purposes.
5. No student **is** permitted to use the computer lab without the supervision of a faculty staff member of lab assistant.
6. A student from another class will be admitted to the computer lab without a proper permission slip filled out from the sending teacher.
7. Computer time will be limited to 30 minutes per person, unless there is no one waiting to use the computer.
8. Software may not be removed from or brought to the school at any time. This is to include freeware and shareware.
9. No student is allowed to use school computer to “blog” or go onto such sites (my space. Etc.). If a student is caught doing this they will lose all computer privileges. Also, Students who are involved in blogging (internet logging) on the internet which contains inappropriate language/comments, pictures or links to immoral sites, may be asked to withdraw from Seacoast.
10. All faculty, staff members, and students will observe all computer lab policies.
11. Students will **AT NO TIME** bring food, drinks or any type of candy into the lab.

### ***Priority Rules:***

1. Users with a lower priority will be expected to promptly terminate their program to make room for those with higher priority.
2. Faculty, staff members, and teachers' aides will have first priority over other users, except during class time, where usage will be on an availability basis.
3. Students signed up on the lab sheet will have first priority over other student users during approved times.
4. Students working on homework assignments or reports will have second priority.
5. Students working on miscellaneous activities will have last priority.

### **Chapel/Assembly**

Chapels will be held weekly for grades K-5<sup>th</sup> grade. At varying times students will be challenged through special speakers, groups, and activities. Chapel is a time to sing and learn about God. An invitation to accept Jesus is often given at the conclusion of the service. Parents are encouraged to attend.

### **Conferences**

In order for parents to know first-hand their child's progress, parents are encouraged to request a conference at any time they deem necessary. SCA teachers and administration welcome these opportunities and are eager to help with students' problems. ***Please call the office to schedule a conference with the teacher and/or the Administrator. You may also email your teacher directly through RenWeb to set up an appointment time.***

***NOTE: All parents are welcome in the school. However, when a visit to the classroom is necessary, please come by the office first. DO NOT GO DIRECTLY TO THE CLASSROOM. If you wish to talk to your child's teacher, please arrange for a private conference by calling the office. Do not meet the teacher before or after school or detain the teacher from his/her responsibilities. Teachers are very happy to arrange for conferences with parents at a scheduled time. Please be considerate of your child's teacher.***

### **Contraband**

Since school is a place where learning takes place in a safe and conducive environment, various items should not be brought to school. The list includes: sexually-oriented material, radios, headphones, earphones, cassettes, CD's, CD players, IPODS, MP3's., trading cards, games, toys, comics, weapons (real or toys), magazines, skateboards, skates, roller blades, flammable materials, drugs and paraphernalia, tobacco, alcoholic beverages, products bearing the warning label, "Keep Out of Reach of Children", etc. Parents should be aware of what their child is bringing to school.

***NOTE: All contraband will be confiscated, held by the school, and released to the parent at the parent's request. The school cannot be responsible for the loss, theft, or damage of ANY materials brought to school by the student. Lockers/bookbags, or other personal items may be searched by school personnel. without prior warning. This list may be revised at any time at the discretion of the administration without prior warning.***

**Use of Cell phones is not permitted at school.** Phones are subject to confiscation by teachers or administration. Parents will be required to pick up confiscated cell phones in person rather than returning them to the student.

## **Examinations/Written-Exercises/Projects**

During the school year, major examinations, research papers, and projects will be assigned. These often constitute a large portion of the quarter's and semester's final grade. Students must attend on the day of the examination or due date of the written exercise and/or project. In the event of an absence, a doctor's note will be required before any make-up of an exam may be done.

Each 1st – 11th grade student will be given an achievement test (such as Stanford Achievement Test) in the spring. These tests are professionally scored, and parents will receive a copy of the results during the late spring or early summer. Students are encouraged to remain in school for regular classes following the SAT.

***NOTE: All tests are the property of Seacoast Christian Academy and may not be distributed outside of the school.***

## **Expulsion/Dismissal**

SCA reserves the right to dismiss any student who has--or whose family has demonstrated disharmony regarding the philosophy, purpose, objectives, standards, policies, rules, and regulations of the school. Expelled students may not attend any school functions or visit the school.

## **Extended Care**

Students who are enrolled in K-5th grade may attend Extended Care daily. Extended Care is available from 6:30 A.M - 8:00 A.M. and from 3:30 P.M. until 6:00 P.M., on school days only. No Extended Care is offered on school holidays (camp will be offered during Christmas break and Spring break. Information about cost and times will be sent home). Pre-registration is required at a one-time charge of \$25.00. Only pre-registered students will be permitted to stay, unless an emergency situation makes an after-school drop-in necessary. If children are not picked up by 6:00P.M., an extra charge of \$5.00 for the 1<sup>st</sup> fifteen minutes and \$15.00 for every five minutes thereafter. Extended day fees are charged on a **monthly** basis for only those days that school is in session. The weekly rates which are the basis of the monthly fee are: \$15 – AM only; \$25 – PM only; \$40 – AM & PM. The monthly fee will be adjusted to reflect days when school is not in session. FEES ARE PAYABLE IN ADVANCE. "Drop-ins" are not permitted.

## **Field Trips**

Field trips are an important part of our program, and we encourage participation and appreciation on the part of our students. Our area has been blessed with a number of attractions, which are of interest and of educational value. When a trip is planned, parents will be asked to return permission slips with their signatures for approval for their children to participate. Parents will also be asked to chaperone. We do ask that parents do not bring younger siblings with them on class field trips, unless they are infants. Some trips may require a fee and/or a request for a lunch or lunch money. Students are expected to wear uniforms unless other arrangements are made.

## **Financial Policies**

All financial responsibility is handled through the School Office. If you have any questions relating to the fees or tuition, please ask the school receptionist. Please note, the you will not be able to register your child for the upcoming year if you have a past due balance. Also, you will only be permitted to carry a balance for one month. After that, you may be subject to dis-enrollment. In regards to aftercare, you must have you balance paid each month or your child will not be permitted to attend. In addition, if you have a balance at the end of the quarter report cards will not be distributed and access into RENWEB will be denied until the balance is current.

## **Fire Drills**

Fire drills are required by law and are held monthly during the year, so that orderly evacuation of the building may be accomplished without panic incase of a fire. Instructions are posted in each room. After the alarm, students should walk quickly but without talking. Students will remain together with their class groups outside until the teacher takes the roll and accounts for all students in his/her class.

## **Food, Drinks, Chewing Gum/Candy**

No consumption of food, candy, or chewing gum are permitted in the lobby, classrooms, restrooms, media center, labs, school playgrounds or parking lots, at any time.

## **Grading System**

Each student is graded on the work completed, and parents are notified of the student's progress or lack of progress at the end of each quarter. A report card will be issued to inform parents of their children's progress and grades. If a student is doing unsatisfactory work or has fallen behind, parents will be notified during the middle portion of each grading period when Progress Reports are sent to them. The grading system is as follows:

### ***Numerical - Letter Grades:***

**A= 90 - 100    B= 80 - 89    C= 70 - 79    D= 60 - 69    F= 0 – 60**

It should be noted that no report cards would be issued if a student is behind in his/her account. A \$20 fee will be charged for lost report cards.

### ***Incomplete:***

If a student has been absent for a long period, an "I" (incomplete) grade may be given on the report card and in RenWeb. All incompletes must be made up within 10 days following issuance of the report card. If this is not done, the "I" becomes an automatic "F". In hardship cases, an instructor may grant an extension of time. This time shall be agreed upon by the student and the instructor. *The responsibility for removal of the "I" is placed entirely upon the student.*

**NOTE:** *Graduating students (K-5 and high school seniors) must have paid all fees and tuition for the school year in order to participate in the graduation exercises. Bible credit is adjusted for students who enroll after 9<sup>th</sup> grade.*

## **Health/Emergencies/Immunizations**

All students are required to present a certificate of immunization (HRS 680-Blue card). Only a statement signed by a licensed physician or an authorized representative of the Health Department is acceptable as evidence of immunization. A child may be certified as fully immunized if he/she has received the following:

1. DPT or DT (Diphtheria-Tetanus)
2. Polio
3. Measles (7-day red)
4. Rubella (German - 3 day)
5. Hepatitis B series (before 7th grade)

## **Home/School Cooperation**

We feel that a great part of our success at SCA will be the close relationship between the school and the home. We realize that we need to work together in order to meet the academic, emotional, social, and spiritual needs of the student. If you have any questions about procedures or have any problems relating to the school, please feel free to call the school office. If a conference between teachers and parents, or Administrator and parents is needed, we will be pleased to arrange for such a conference.

At times, you may be called upon to help with special projects in and around the school. It is of great importance that you assist in whatever way you possibly can to help keep our operating expenses at a minimum.

## **Homework**

All students are expected to complete their homework assignments and return them on time. Whenever possible, teachers will attempt to provide daily assignments for students who have been absent for an extended period. The parent should call the school and request that assignments be collected for the child and indicate the approximate length of the absence. You may also contact the teacher through RenWeb to collect assignments. An assignment sheet will be available the next morning in the student's classroom. Student planners will be issued for grades 2 – 5 and ILC and should be kept up-to-date and initialed by parents daily. A fee of \$10 will be charged for lost planners. Teachers may assign homework in reasonable amounts each night of the week except for Wednesday. A test or quiz may be scheduled for Thursdays, if given advance notice at the beginning of the week. Please note, kindergarten and 1<sup>st</sup> grade students will not be permitted to complete homework in aftercare. Homework given to kindergarten and 1<sup>st</sup> grade students are designed to be completed with the parents at home to facilitate the education process between home and school and give you, the parent, an active role in this very important time of education.

## **Insurance**

Questions regarding student insurance should be directed to the insurance representative of HCMC. The office manager will inform you of the proper extension.

## **Lost and Found**

All lost and found items will be turned into the office and kept there for one month. Items not claimed after one month will be given to a charitable group. SCA cannot be responsible for any items lost or stolen before, during, and after school hours. Each student, parent, visitor, and

employee must be responsible for his/her own belongings. Parents are encouraged to label student 's clothing with student's name.

## **Lunch**

Students may bring their lunches from home, but they must follow the recommended lunch suggestions (below) or purchase from SCA. Parents are not permitted to deliver outside food to students. If a student has forgotten to bring their lunch a lunch will be provided at no charge. At anytime, you may sign you child out to take them to lunch. Only seniors are allowed to go off campus for lunch unless with parents. If a parent is taking students other then his/her own, to lunch, a release from responsibility from S.C.A. should be turned in the day prior to event and approved by the administration.

### ***Bag Lunch & After School Care Recommendations***

Sandwiches should be made with whole wheat or whole grain bread (check ingredients to ensure that there are no refined, enriched flours. Check sugar content and go for less that 3 grams of sugar). You may also use whole grain pita bread and/or tortillas for sandwich wraps.

Fillings for sandwiches:

- Sliced deli meat (avoid meats with nitrates)
- Hummus with pita bread
- Hamburgers
- peanut butter and no-sugar-added fruit spreads
- egg salad or fried eggs
- tofu/soy burgers
- homemade chicken salad\*
- homemade turkey salad\*
- left over chicken, turkey, ham, roast beef, sliced pork\*\*
- tuna salad (not too often, though)\*\*

Send condiments separately to avoid getting sandwiches soggy, ie., sliced tomatoes, lettuce, sliced onions, sliced bell peppers, etc. For ideas, think about what you like when you go to Subways.

Salads prepared and placed into plastic container should include dark leaf lettuce and/or fresh spinach with other salad ingredients, such as cut broccoli, tomatoes, artichoke hearts, heart of palm, sliced mushrooms, red/yellow bell peppers, etc. Must add protein, such as left over chicken and/or boiled eggs. If your child will eat it, add tofu, which is a great source of plant-based protein. Send salad dressing in small plastic container to add during lunch. Look for salad dressings that have fewer than 3 grams of sugar per serving. Ranch and blue cheese usually have 0 grams of sugar. Use olive oil and vinegar with Italian seasonings rather than bottled Italian dressing.

We do not have microwave facilities in the elementary building, so do not send food that must be warmed up. If your child will eat cold pasta, make sure that you use whole wheat pasta. In addition, make sure that you have included protein in some form, such as meat sauce, meatballs, chicken, etc.

We do not have refrigerators for student lunches; therefore, please send lunches in a container with a cold pack to keep food cool.

Snacks can include:

- Cut celery with ranch/blue cheese dressing or peanut butter
- Cut broccoli with ranch or blue cheese dressing
- Sliced squash and/or zucchini with dressing
- All nuts
- Cheese sticks
- Sliced cheddar cheese
- Whole grain goldfish
- Whole wheat/whole grain pretzels & crackers
- Boiled eggs, deviled eggs

Items to avoid:

- White potatoes in any form such as potato chips
- White breads, white rice, all pasta except whole grain
- All soft drinks (they deplete bones and teeth of calcium); regular soft drinks are full of sugar, while diet drinks contain toxic chemicals (aspartame)
- Fruit drinks with sugar added

**Always include protein in any meal!**

## **Make-up Work**

Make-up work, following a student's excused absence, is required. The student must take initiative to secure back assignments from the teachers. The student will have an equal number of days to complete the work as the number of days he/she was absent. However, if a student has been notified of a test or project prior to his/her absence, he/she will be required to take the test or hand in the project on the day of his/her return to school. A student may not make up work if the absence is unexcused or it is excused after the make-up period is over. For information regarding make-up work for planned absences, please see the section on **Attendance**.

**NOTE:** *This policy only pertains to unexpected absences due to sickness, emergency, and/or death in the family. For information regarding make-up work for planned absences, please see the section on **Attendance**.*

## **Media Center**

Students will be encouraged to read periodicals, novels, newspapers and various other reading materials. Sets of encyclopedia, reference books, and some computerized reference materials may be found in the Media Center. The Media Center has specific guidelines for the use and checking out of books and materials. Unreturned or damaged items will be billed to the student's account. **NOTE:** *Unpaid fines will result in the holding of student records and/or progress/report cards.*

## **Parties**

All parties during school hours must be approved one week in advance through the Administrator's office. If there is food, the party must take place in the cafeteria.

## **Picking up Students**

Persons permitted to pick up the children are parents or legal guardians, those whose names appear on the student enrollment forms, and others for whom a parent has made prior written arrangements through the office. *Unless there is written notification or a legal document in a student's file to the contrary, the school will assume that a student's natural parent is the custodial parent.*

### ***Late Pick-ups:***

A student from kindergarten through fifth grade remaining after 3:45 will be sent to Extended Care, and the parents will be assessed a fee on the daily rate.

Older students (grades 9-12), unless involved in extracurricular activities under direct adult supervision, **must** vacate the building and outside property not later than 3:30 P.M.

## **Plagiarism (Academic Dishonesty/Cheating)**

During examinations, academic dishonesty shall include referring to written information not specifically condoned by the instructor. It shall further include receiving written or oral information from a fellow student. In the instance of papers written outside of class, academic dishonesty shall include plagiarism. The instructor involved may specifically define plagiarism. Unless it shall otherwise be defined, plagiarism shall include failure to use quotation marks or other conventional markings around material quoted from any printed source. Plagiarism shall also include paraphrasing a specific passage from a source without indicating accurately the source. Plagiarism shall further include letting another person compose or rewrite a student's written assignment. Academic dishonesty shall include stealing, buying, selling, or transmitting a copy of any examination, project or homework. A student who shall knowingly assist in the form of dishonesty mentioned above shall be considered equally guilty as the student who accepts such assistance. In instances of academic dishonesty, the instructor shall confront the student immediately. The minimum penalty that can be imposed by the instructor is failure of that assignment, and in such cases he/she shall notify the Administrator. In cases of infractions that may warrant more serious action, the instructor may refer the matter, through his/her supervisor, to the Administrator for possible further disciplinary action. In all instances, discipline will be conducted in accordance with the guidelines found in the section on Discipline in this handbook.

**NOTE:** The above explanation applies to all work assigned by the instructor, whether it is to be done in class or at home. Unless instructed otherwise, all work is to be done solely by the individual student. Plagiarism is a major offense.

## **Promotion/Retention**

Student must pass all core classes i.e.: language arts and math in order to be promoted to the next grade level. Any student unable to pass these courses will be recommended to summer school or equivalent in order to be promoted to the next grade level.

## **Release From Class**

When it becomes necessary for the parent to take a child out of class for doctor appointments or other reasons during the day, release of the student must be made through the school office.

Please plan to pick up a student leaving early or for appointments at scheduled breaks in the classes. Upper School students will not be called to the office for pickup until the end of class period to avoid interrupting classes. Please plan your needs accordingly.

## **Report Cards/Progress Reports**

Parents are notified of student progress on a regular basis. Weekly progress reports are sent via email through RenWeb. Toward the end of each grading period, major projects and exams often cause a student's grades to fluctuate. The report card is issued at the end of each quarter. These grades are final. Report cards will be sent home with elementary students. All junior and senior high school report cards will be mailed.

**NOTE:** *Parents must first contact the appropriate teacher(s) concerning a student's grades. Administration will not discuss a student's grades unless the teacher(s) has already been consulted. Report Cards will **NOT** be issued if a student's account is not up-to-date or other fees are in arrears.*

## **School Hours**

The tardy bell rings at 8:30 A.M. and the school day begins at that time. Dismissal is at 3:15 P.M. for Kindergarten through 3<sup>rd</sup> grades and 4<sup>th</sup> – 5<sup>th</sup> grades at 3:30. For security reasons, students arriving before 7:45 should go to the multipurpose room and must be picked up by 3:45 P.M., unless enrolled in Extended Care.

**NOTE:** *At 3:45 P.M., duty teachers will direct all students remaining at the school to Extended Care. Parents will likewise be billed for the Extended Care service at the weekly rate of \$25. Students participating in after-school activities will not be directed to Extended Care, provided that they are under the constant supervision of a coach/sponsor. Failure to cooperate with this security measure will result in immediate disciplinary action.*

### ***School Office:***

The school office hours are from 8:00 A.M. to 4:00 P.M. When coming to the school for any reason, please come to the office, and the receptionist will direct you to the proper office or person(s) you need to see. **DO NOT go directly to the classroom.** Homework may be left in the school office to be delivered to your child. If you need assistance and are not sure whom to contact, please call the school office and someone will be glad to help you. If you are calling about a classroom problem or general needs for your child, it is best to contact the teacher first and then, the Administrator.

## **Security**

Seacoast Christian Academy is equipped with a sophisticated security system; every effort is made to ensure the safety of our students. Students are expected to obey safety rules set down by the school.

## **Special Education Program**

Seacoast offers 2 self-contained special education classes. These will be multi-level classes, one for 3<sup>rd</sup> – 5<sup>th</sup> graders and one for 6<sup>th</sup> – 8<sup>th</sup> graders. The classes will be open to students with a current Duval County IEP, who are classified as *Specific Learning Disabled and are no more than 2 grade levels below their current level.* The instructors in each class will be qualified

special education teachers. Students will be carefully screened for admission, and students with prior discipline problems will not be admitted.

Additionally, if a student applicant requires special educational services or interventions that is beyond the scope and ability, his/her application will be denied. Each child's application will be addressed by the administration to determine the feasibility of placement in our program, and each applicant will be carefully considered based on individual need.

## **Curriculum:** (for special education program)

The students will use a Bible-based curriculum, which corresponds, to their functioning grade level. Modifications will be made to address the child's individual learning needs. Remedial materials may be used to assist students in deficit areas. The IEP will be followed to the extent that it will serve as a guideline for the instructor. At the end of the year, each student will receive a report denoting "Mastered Skills", "Progressing Skills", and "Deficit Areas". Additionally, the students will be expected to participate in our standardized testing program, with appropriate modifications. Seacoast gives the Stanford Achievement Test every Spring. Special consideration may be given to students who are diagnosed with learning disabilities and who have a psychological evaluation that is no more than 3 years old.

## **Student Conduct**

Every student accepted and admitted to Seacoast Christian Academy is expected to live their lives in a way that will bring honor to their parents, their school, and to God. Unselfish and considerate actions are the "Badge of Honor" that all SCA students should strive to attain. It is our hope that every SCA student will behave, both in and out of school, in a way that would warrant words of praise from those they come in contact with.

Basic courtesy and respect for teachers, staff, and other students is expected, in and out of the classroom. As such, all teachers and staff should be addressed with proper titles and, when spoken to, should respond with "Sir" or "Ma-am". "Yeah" and other slang words and the use of street-talk is never appropriate. Name-calling and slandering other students is also not acceptable at SCA: instead, students must treat each other with respect and honor.

### ***Basic classroom etiquette requires students to:***

- Refrain from talking without permission.
- Refrain from leaving one's seat without permission.
- Face the front of the room
- Refrain from talking when the teacher leaves the room.
- Pay attention and look at the teacher when he/she is talking.
- Be prepared for class.
- Complete the work assigned in a timely manner.

## **Discipline:**

Discipline is an essential element of child development. It is something positive that is done for a child; it is not something done to him/her. Without proper discipline, the child may suffer lifelong consequences; with it, he/she will be better equipped to live a successful life. In order to have consistency in discipline, cooperation between the school and home is imperative. Any breakdown

in this arrangement could directly affect the attitude and behavior of the student. Seacoast Christian Academy will always discipline its students in love. Christian counseling may be required when deemed beneficial. Such counseling may be used instead of other discipline at the discretion of the administrator. Such counseling is paid for by the parent.

It is not the intention of the school to "police" students, rather, the intent is to set a standard of righteousness that will lead the way for each student to prosper in all he/she does to the glory and honor of God. Our hope would be that every student be an "ambassador" of the Kingdom of God wherever he/she may go in life.

### **Discipline Procedure:**

The following procedure will be carried out to discipline students ***who have failed to obey school policies and procedures. The determination of the severity of the offense lies with the Administrator/Principal.***

#### **Minor infractions:**

Minor infractions include, but are not limited to the following:

- Communicating with other students during class. This includes unauthorized talking, whispering, passing notes, writing notes to other students, and not paying attention in class.
- Speaking in class without having been acknowledged by the teacher.
- Leaving one's seat without permission.
- Failure to do homework or seatwork.
- Chewing gum, eating or drinking in class.
- Pushing other students, spitting on others, horseplay, rudeness or crudeness to other students.
- Being out of uniform.
- Writing on one's self or others
- Improperly addressing members of the faculty or staff. All teachers and staff are to be treated and spoken to with respect. "Yeah" or other slang or street words are not acceptable.
- Calling other students names or making derogatory statements about another student
- Disrespect of pledges to the American or Christian flag or the Holy Bible.
- Unauthorized boy/girl physical contact. Such as holding hands
- Being in an unauthorized area of the school or building.
- Disrespect to a teacher.
- Fire drill disruption or violation of any fire drill policy or procedure.

Excessive tardiness to class.

- Leaving to go to a car without permission.
- Uniform or dress-down day violation. Uniform violation will result in parent being notified to come bring student appropriate clothes. **If the student has a second dress code violation, the parent will be called to pick the student up for the remainder of the day resulting in “0’s” in the remaining classes.**

Also, any other violation that the Administrator deems to fall within this category. Violations which fall within the category of Minor Infractions will result in the following disciplinary procedure:

**Depending on the nature of the offense and the attitude of the student, the disciplinary action will be at the discretion of the teacher and the administration. Disciplinary actions may include but not be limited to: teacher discretion, call and/or note home to parent, parent notified the student needs to be picked up until a conference can be made, or suspension. Continued disobedience will result in expulsion.**

***Major infractions:***

Major infractions include but are not limited to:

- Malicious mischief, vandalism or destruction of school property (requires retribution and fine)
- Sexual harassment (see definition which follows)
- Use of profane or obscene language (written or verbal)
- Possession or use of obscene materials (sexual or demonic)
- Excessive horseplay resulting in damage (requires retribution and fine)
- Fighting
- Making viable threats toward students or faculty
- Truancy
- Cheating
- Plagiarism
- Forgery
- Lying to SCA staff
- Bringing dangerous contraband items
- Boy/Girl contact of a promiscuous nature

**EXAMPLES OF SEXUAL HARASSMENT INCLUDE, BUT ARE NOT LIMITED TO:**

- Repeated and unwelcome sexual flirtations, advances, and propositions;
- Telling offensive sex-based jokes or making inappropriate innuendoes in person or in writing;
- Derogatory, vulgar, or graphic written, or oral statements regarding sexuality, sex, or sexual experience;

- Unnecessary and unwelcome touching, patting, pinching, or attention to an individual's body;
- Physical assault;
- Unwanted sexual compliments, innuendoes, suggestions, or gestures;
- Displaying sexually suggestive pictures or objects in magazines, drawings, etc.

Violations which fall within the category of Major Infraction will result in the following disciplinary procedure:

**Depending on the nature of the offense and the attitude of the student, the disciplinary action will be at the discretion of the administration. Disciplinary actions may include but not be limited to: parent notified the student needs to be picked up until a conference can be made, and/or suspension. Continued disobedience will result in expulsion.**

***Critical Infractions:***

Critical infractions include but are not limited to:

- Possession or use of drugs on or off campus
- Possession or use of any weapons or an item that could be used as a weapon
- Promiscuous behavior, as defined in the Bible
- Possession or use of alcohol, in or out of school
- Possession or use of tobacco, in or out of school
- Physical Sexual Harassment
- Stealing on or off campus

Violations which fall within the category of critical infractions, will result in expulsions.

\*(Note-It is our desire to provide a drug-free environment for our students. The administration reserves the right to require drug testing should a situation occur where there is reasonable suspicion of drug use. SCA will absorb the cost of the testing. If the test is positive, the parent will reimburse the school for the cost of the testing. Student will be expelled from the school.

***NOTE:*** *Students who are arrested or referred to the juvenile justice system are subject to expulsion.*

In an attempt to follow restorative principles, students who are experiencing difficulties functioning in the classroom due to behavioral or emotional issues may be referred to a Christian counselor chosen by SCA. Fees will be paid by the parent. Such counseling maybe an alternative to expulsion as deemed by the administrator.

**Suspension:**

Students serving an out-of-school suspension are not allowed to come on school grounds during the specified suspension. This includes, athletic events, extra-curricular activities, or any other function related with the school. Students are allowed to make-up all missed assignment, including tests, within a five-day policy. However, two percentage points will be deducted from the student's quarterly average in each class for each day the student was suspended for the grading period in which the student was suspended. **For example: If a student is suspended for 3 days they will receive 6 points deducted from each class on the students quarterly average for the grading**

**period in which the student was suspended.** The length of suspension is left to the discretion of the administration.

### **Probation:**

Students, who are a continuous disruption to the educational environment as demonstrated by referrals and/or suspensions, will be placed on probation. The terms of each individual's probation will be at the discretion of the administration. If a student violates the terms of the probation, the student will be expelled.

### **Student Records:**

The following is maintained for each student in a file in the main office:

1. Student Application
2. Permission from parents for the school to seek medical help in emergencies
3. Field trip permission form
4. Cumulative grade card
5. Cumulative attendance record
6. Records from previous schools
7. Health records
8. Birth Certificate
9. Standardized Test Scores
10. Recommended letter (7-12)

The school office will not release copies of student records without the written consent of a custodial parent/guardian. Originals of records cannot be given to anyone. Parents may request copies, and other schools may request transcripts.

Parents and students (18 or older) have the opportunity to inspect this file containing the pupil's educational records. This can be done by contacting the school office. The disclosure of information from a student's record is limited to those who have the written consent of the custodial parent or student (18 or older), the custodial parent or guardian of a student, or professional employees of SCA who have a specific need and right to the information. *All tests are the property of Seacoast Christian Academy and may not be distributed outside of the school for any reason.*

### **Summer School:**

Depending upon the number of students enrolled for summer school, SCA may offer a summer program. If not, your child will be referred to a public or private school near you. Specific requirements for those who must attend summer school are explained in the sections on Grading, Graduation, and Promotion. Summer school records from other institutions should be given to the Guidance Director.

### **Telephone:**

Students may only use the phone in the office for emergencies. Parents should not call in messages for their children unless there is an urgent need. The office telephones are for business use only.

### **Testing:**

All students in grades 1-11 will be given the Stanford Achievement Test series in the spring. No student should be absent or tardy during test week. Test results will be given to parents and legal guardians. All tests are the property of Seacoast Christian Academy and may not be distributed outside of the school. Only regular students home-schooled under the SCA programs will be allowed to take SAT's at S.C.A.

### **Uniform Policy: for Sunshine School Uniform (required by SCA)**

All students are required to wear Sunshine Uniforms Monday through Thursdays. Please refer to the Sunshine Uniform items for the appropriate grade. Uniforms are to worn in the manner they are designed. For cold weather, long sleeved shirts should be worn rather than layering the shirts with a non uniform shirt underneath. During cool weather, SCA uniform jackets or sweatshirts are required. In addition, on uniform days, all students must wear appropriate shoes and belts as needed by the uniform requirements. P.E. uniforms are required to participate in P.E. classes.

#### **Hair/Skin**

1. Boy's hair must be neat in appearance. No finger combed looks.
2. Hair must not touch collar, curl over the ear or touch eyebrows
3. No unnatural hair color
4. No bouffant hairstyles
5. No Facial hair
6. No visible tattoos
7. Sideburns must not extend past 2/3 of the ear
8. Boys may not wear earrings
9. Girls may only wear two piercings in each lobe of the ear (no body piercing)

#### **Shirts/Pants**

Only school jackets/sweaters/sweatshirts may be worn over uniforms in the school building. Pants must be worn on the waist, not hips and must be properly hemmed. All pants must have a black, brown, tan, or navy belt. No studs or brads on belts are permitted. Ornamental belts are allowed but must be tasteful.

#### **Shoes**

1. Girls must not wear shoes with a heel or sole higher than 1 ½ inches. They have to black, brown, or navy.
2. Boys must wear dress/dockers shoes that are either black, brown, or dark brown). No boots, athletic shoes or suede shoes (skate shoes) are permitted.

**STUDENTS IN GRADES K5 THROUGH 1<sup>ST</sup> GRADE MAY WEAR TENNIS SHOES.**

#### **MAKE-UP/JEWELRY**

Girls may only wear red, pink, and natural shades of fingernail polish. No blue, black or purple will be permitted. Boys are not permitted to wear fingernail polish. All girls wearing make-up should be tasteful and conservative. Extreme makeup should be avoided. No jewelry that is rebellious in nature or distracting from the uniform will be permitted.

## **DRESS DOWN DAY**

Fridays are jeans day. Students may wear jeans and athletic shoes with a uniform shirt or Christian t-shirt. Girls may also wear denim skirts below the knee and boys may wear jean shorts that are too the knee and hemmed. Jeans must fit appropriately. Casual shoes may be worn but no backless, open toes, flip flops or sandals.

## **FIELD TRIP ATTIRE**

Unless otherwise specified, uniforms are worn on field trips. Dress code for off campus activities is decided by the administration.

Students out of uniform will call parents to bring their uniform, or if they are drivers, may be allowed to go home and change and return. They will be given zeros for the missed classes.

In the event a parent cannot be reached, students will not be allowed in class and may receive Disciplinary measures or zeros. The third offense of a dress code violation could result in a 1-3 day suspension.

**Note:** The accepted uniform for SCA may be purchased at Sunshine School Uniforms at 8595 Beach Blvd. #308, Jacksonville, FL 32216.

## **Unscheduled School Closings:**

SCA follows the lead of the Duval County school system in all weather-related school closings up until the 1<sup>st</sup> day. After the 1<sup>st</sup> day, please call the school, listen to local news, and radio for updates. In most situations, we will open the following day. In the event that SCA is closed due to a providential hindrance or safety-related issue, the administration will attempt to inform parents as soon as possible, or via local radio when advance notice is not possible.

## **Visitation:**

Parents must check in with the school office before going to their children's rooms. Parents wishing to visit the class should make an appointment through the school office. Students may not bring visitors to school without permission in advance from the Administrator. Students who are visiting need to conform to school policies, including dress. A written permission note is required from the visiting student's parent. For the security of the students, all visitors are required to check-in with the school office before entering classrooms.

## **Volunteer Workers:**

The teachers and administrators greatly appreciate parents who volunteer their time and talents to help in the programs of the school. Please contact the office for information about volunteer opportunities. Parents are encouraged to participate in the Seacoast Athletic Booster Club and the Seacoast Parent/Teacher Organization, PACTS. Also, if applicable, volunteers such as student interns, will be required to fill out an employment packet as well as be subject to state and federal background checks.

***The administration has made a conscientious effort to address every school policy. However, changing fads and unforeseen circumstances may require changes or additions.***

# Student/Parent Pledge of Cooperation

I understand that Seacoast Christian Academy reserves the right to dismiss any student who does not cooperate with any phase of the educational program or whose attitudes and actions are not in harmony with the aims and ideals of S.C.A.. By signing this pledge, I agree to abide by the policies of S.C.A., and I understand that enrollment in S.C.A. is subject to all terms and conditions of this handbook. I pledge to become involved in the activities of the school, to support my child's teacher by attending scheduled conferences, and making every effort to attend SCA sports events, drama presentations, musicals, etc. I also understand that I am expected to communicate daily with my child's teacher by signing the student planner used by grades 2<sup>nd</sup> – 8<sup>th</sup>.

Student's Name \_\_\_\_\_

Student's Signature \_\_\_\_\_

Parent's Signature \_\_\_\_\_